HOW TO ENROLL

Direct Payment is available to all residential and business customers of the City of Lodi.

To sign up, just fill out the Direct Payment Authorization Form below. Be sure to include a blank check from your account, marked VOID across the front of the check. (Deposit slips will not be accepted.)

Mail the authorization to:

City of Lodi Financial Services – Direct Payment P. O. Box 3006 Lodi, CA 95241-1910

A message on your bank statement will advise you of the draft date.

DIRECT PAYMENT will continue as long as your account remains in good standing with the City of Lodi or until you request a change. Payments rejected by your financial institution because of insufficient funds, closed/unauthorized accounts or any other reason, will incur a City of Lodi \$25 service charge. DIRECT PAYMENT participation may be canceled by the City of Lodi on any account for which payment is rejected more than once within a 12-month period.

To Request Cancellation or Changes:

Once you are enrolled in DIRECT PAYMENT, changes can be made by submitting a new authorization form. Cancellations must be in writing, either by mail or FAX (209) 333-6795.

DO YOU HAVE ANY QUESTIONS?

Contact the City of Lodi Customer Service at (209) 333-6717.



DIRECT PAYMENT Authorization Form <u>CITY OF LODI</u>	New Change Cancel UTILITY ACCOUNT INFORMATION
Customer Name (as it appears on utility bill)	Account #
Service Address	, Lodi, CA Phone #
CHECKING/SA	AVINGS ACCOUNT INFORMATION
Name on Account	Financial Institution
	ABA Routing Number
	ntion in this application to withdraw from my checking or savings account, payment for titution and the City of Lodi reserve the right to terminate my participation. I also ollment by providing written notification.
Is a VOIDED CHECK enclosed?	